

CC Communications, Inc.

Website and Broadcast Email Privacy Policy, Security and Terms of Use

The CC Communications, Inc. "Privacy Policy, Security and Terms of Use" statement is subject to change as the website content, practices, and features evolve. CC Communications, Inc. encourages you to read these policies each time you visit <http://www.cccommunications.com> which also includes a network of other Internet Domain Name designations connecting to this website (such as <http://www.ccom.com>), associated web landing pages, company-sponsored online business directories (including <http://www.bbbmembersdirect.com>) or web-based broadcast email distribution systems branded by CC Communications, Inc. Your use of <http://www.cccommunications.com> constitutes your acceptance of the "Terms of Use" provided below and your agreement to follow and be bound by these terms without modification.

CC Communications, Inc. Privacy Policy

CC Communications, Inc. respects your privacy, and we are committed to making your visit to our website as comfortable and confident as possible. If you have any questions regarding our "Privacy Policy, Email Policy, Security and Terms of Use," or the practices of CC Communications, Inc or this website, please contact us at:

CC Communications, Inc.

205 Regency Executive Park Drive, Suite 100
Charlotte, NC 28217
(704) 543-1171 / (800) 556-1561

www.cccommunications.com
sales@ccom.com

Information Collection and Use

CC Communications, Inc. collects information in several ways from different areas of our website in order to provide you with personal service. This information may also be used to evaluate and enhance your shopping experience with CC Communications, Inc. and your visit to our website.

Personal Information

The types of information we collect to specifically and personally identify you include your name, address, telephone number, email address, and other information that may be provided during your visit to the website. CC Communications, Inc. collects this information only when you volunteer this information on interactive applications or sign-up forms located on this website, or through the use of "cookies" as described below. By entering information into any one of these areas, you grant CC Communications, Inc. permission to contact you about selected products, companies and events we think may interest you or to use such information in order to address or fulfill your stated request. If you later decide you do not want to be contacted by our company, please let us know by mail or phone at the address listed above. If you would like CC Communications, Inc. to discontinue sending broadcast email messages to you from our proprietary web-based broadcast email distribution system, or if you wish to view or modify your personal email delivery preferences, please visit: http://www.cccommunications.com/listwriter/update_login.cfm.

Certain areas of our website are only accessible upon disclosure of personally identifiable information. These areas include our online contact form, online surveys, Ecommerce storefronts, password-protected private online portals, online web conferencing activities and a number of self-service web-based applications that are produced and hosted by CC Communications, Inc. Therefore, if you do not wish to volunteer your personal information in these areas, access will be denied.

If you would like a copy of your personal information that our company has on file, if you would like us to delete

information that we have obtained, or if you would like to express a concern about our use of your personal data, we invite you to contact us at the address listed above. Identification will be required by CC Communications, Inc. prior to discussion, alteration or release of your personal information records.

Use of "Cookies"

CC Communications, Inc. also uses a web browser feature called "cookies" to recognize you as a repeat visitor each time you visit our website. You always have the option to refuse cookies by turning them off through your web browser options local to your own computer. However, if you refuse cookies, you may not have access to all areas or features of <http://www.cccommunications.com>.

Non-Personal Information

Non-personal information may also be collected which provides CC Communications, Inc. with information regarding your visit to our website. This information may include the previous web pages address or Domain Name of referring link connections to our website, search phrases that you used to locate and access the website, web browser type and version, type of computer or web appliance you are used to connect and view Intranet content, your Internet service provider, your Internet connection IP address, and DNS type. The CC Communications, Inc. uses this information to understand how visitors access and use <http://www.cccommunications.com>. This helps us build and optimize the best website and online communication experience for our audience.

Use of Third Parties

In certain cases, CC Communications, Inc. may use third parties to fulfill orders, process payments, monitor website activity, conduct surveys, and administer emails, drawings, and contests. If you do not want your information collected by us or by third parties for these purposes, you can decide not to participate in these activities on a case by case basis. We do not authorize third parties to make additional use of your information other than that which was originally intended and conveyed to our visitors. Except as described above, CC Communications, Inc. does not share, rent, or sell information that is collected online to any non-affiliated third party.

Online Banking Partners

CC Communications, Inc.'s credit card invoice payment program is administered independently through Quickbooks.com. For some applications, CC Communications, Inc. also utilizes the third party transaction payment processing services of Verisign.com, PayPal.com and GoDaddy.com (CC Communications, Inc. is a registered reseller of GoDaddy.com services.). Each of these third party independent vendors is committed to providing you with top-quality service while keeping your personal and account information secure. For specific details regarding these vendors' "Website and Broadcast Email Privacy Policy, Security and Terms of Use" statements, we invite you to visit their respective websites.

Links to Other Websites through <http://www.cccommunications.com>

Our website may link to other websites that may be of interest to you. These websites have their own "Website and Broadcast Email Privacy Policy, Security, and Terms of Use" statements. CC Communications, Inc. is not responsible for the policies or content of linked websites and we encourage you to review policies before providing personal information. Any "Privacy Policy, Security or Terms of Use" assurance contained in or referred to in this website does not apply to other linked websites.

Data Security

CC Communications, Inc. is committed to providing reasonable and appropriate technical, administrative and physical safeguards to protect against foreseeable hazards such as data loss, destruction, misuse and improper disclosure.

Sensitive information that is collected (such as credit card data) is encrypted before it is transmitted online to our server. Online information is protected by the use of Secure Sockets Layer (SSL) technology. You can check the security of your

connection by looking at the lower left-hand corner of your browser window after accessing the server. An unbroken key or a closed lock (depending on your browser) means the SSL is active and the server is secure. You can also look at the URL address. If the first characters of the website address change from "http" to "https," then you have accessed a secure server.

Sensitive information that is collected is also protected offline and retained by CC Communications, Inc. Such information is accessible only by specific employees or affiliates who need direct access to the data in order to fulfill the originally intended purpose or request. All associated records and equipment (computers, servers, etc.) are operated and stored within a secure environment.

Some firewalls and versions of browsers do not allow communication through secure servers. In that case, you won't be able to process your information through an insecure connection. If you cannot access the secure server for any reason, please print the form, fill it out and mail to: CC Communications, Inc., Charlotte, North Carolina 28217.

Children's Policy

CC Communications, Inc. will never knowingly request personally identifiable information from anyone under the age of 13, consistent with the Children's Online Privacy Protection Act of 1998.

If we become aware that a subscriber is under the age of 13, we will remove his or her personally identifiable registration information from our files. Please note: we may maintain record of the person's name and address in a "do not register" file to avoid subsequent registration by a child under 13.

Online Content & Terms of Website Use

CC Communications, Inc. grants you permission to view, use, and print individual pages of <http://www.cccommunications.com>. The content (text, graphics, audio and video) and website design are copyright protected. The contents of the CC Communications, Inc. website are intended for personal and non-commercial use only. The content provided on this website is to be used for informational purposes only and may not be reproduced, copied or distributed in any way without the written permission of CC Communications, Inc. in advance.

Customers utilizing CC Communications, Inc.'s services, including but not limited to web-hosting, email hosting, electronic file transfer, Ecommerce, content creation and distribution and other activities, are also required to strictly adhere to all applicable local, state and federal laws, sales tax and usage fees, copyright and trademark ownership and use regulations, and other regulatory requirements. CC Communications, Inc. assumes no responsibility or liability for potential neglect, abuse or failure to comply with such requirements on the part of our customers and reserves the right to interrupt services that provided to customers without notice, in the event that violations are detected. Visitors who discover or suspect that a CC Communications, Inc. customer or affiliate has failed to comply with these requirements in the use of our products or services are encouraged to contact and report such concerns to CC Communications, Inc. at (704) 543-1171.

Product & Services Representation

CC Communications, Inc. offers and displays the product and services on this website as reasonable representations and availability of the color, configuration, design, texture, and/or look and function of its offered products. However, CC Communications, Inc. does not guarantee that the product representations are accurate in every detail or that each product will be available to every client or at every service outlet.

Often CC Communications, Inc. presents, resells and services various products and services that are produced and supplied by other third party vendors. CC Communications will disclose the use and source of such third party services to affected customers prior to implementation. CC Communications, Inc. cannot guarantee the availability or reliability of such services, but will attempt to provide and support such third party products and services to the best of its ability under the direction of the end-user customer.

Customer Email Correspondence & Use of CC Communications, Inc. Email Products & Services

CC Communications, Inc. adheres to the requirements established under the CAN-SPAM Act of 2003 for broadcast customer email correspondence. If you are already on the CC Communications, Inc. email address list and would like to be removed, please visit: http://www.cccommunications.com/listwriter/update_login.cfm. To view the CAN-SPAM Act of 2003, please visit: <http://www.spamlaws.com/federal/108s877.html>.

Customers utilizing CC Communications, Inc.'s services, including but not limited to email hosting and ListWriter™ broadcast email message systems, are also required to strictly adhere to the requirements established under the CAN-SPAM Act of 2003 for broadcast customer email correspondence. To view the CAN-SPAM Act of 2003, please visit: <http://www.spamlaws.com/federal/108s877.html>.